



FORWARD PLAN

Important decisions to be taken by your Council in the next four months

15 AUGUST 2011 TO 14 DECEMBER 2011

The Forward Plan

The Forward Plan is a statutory document that lists all 'Key' decisions to be taken by the authority in the coming four months, as far as they are known. The plan is prepared on behalf of the Leader on a monthly basis and covers the period from the 15th day of the first month to the 14th day of the fourth month. The plan is published at least 14 days prior to commencement of the period it covers, for example, a plan published on 1 March covers a period of four months commencing on 15 March.

The Forward Plan is updated and rolled forward on a monthly basis. As this happens, the programme will be adjusted; further Key decisions may be added, or anticipated ones may be rescheduled or removed.

Although only Key decisions are required to be included in the Forward Plan, other expected business is also included, where known, in the interests of openness surrounding the Cabinet's business and decision making.

A Key decision is defined by Central Government as a Cabinet decision, which is likely:

- to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.

The Cabinet

In Haringey, the Cabinet is made up of eight councillors including the Leader and is responsible for taking most of the Council's Key decisions. Like government ministers in the cabinet, each councillor is in charge of a specific portfolio. The Cabinet currently comprises the following portfolio holders –

Leader of the Council (Chair) – Councillor Claire Kober

Cabinet Member for Children – Councillor Lorna Reith

Cabinet Member for Finance and Carbon Reduction – Councillor Joe Goldberg

Cabinet Member for Environment – Councillor Nilgun Canver

Cabinet Member for Health and Adult Services – Councillor Dilek Dogus

Cabinet Member for Economic Regeneration and Social Inclusion – Councillor Alan Strickland

Cabinet Member for Communities – Councillor Bernice Vanier

Cabinet Member for Housing – Councillor John Bevan

- The Cabinet meets monthly, with their order of business defined by the four-month rolling plan.
- The Cabinet makes decisions on how Council services are delivered.
- The Cabinet meets in public except when considering exempt or confidential information.

The Cabinet has established two decision making committees in the 2011/12 municipal year with the following memberships

Cabinet Procurement Committee

Cabinet Member for Finance and Carbon Reduction – Councillor Joe Goldberg
Leader of the Council – Councillor Claire Kober
Cabinet Member for Children – Councillor Lorna Reith
Cabinet Member for Housing – Councillor John Bevan

Cabinet Voluntary Sector Committee

Cabinet Member for Health and Adult Services – Councillor Dilek Dogus
Cabinet Member for Finance and Carbon Reduction – Councillor Joe Goldberg
Cabinet Member for Communities – Councillor Bernice Vanier

For more information on any of the items listed in the Forward Plan or copies of relevant reports and background papers, please contact the Lead Officer identified in the Forward Plan. Members of the public can obtain copies of the reports five days before the meeting at which the Key decision is to be taken. Please note that decision dates are occasionally subject to change.

To make a Representation

Representations must be made in writing. To make a representation on any of the items listed in the Forward Plan, please write to Richard Burbidge, Cabinet Committees Manager, River Park House, 225 High Road, Wood Green N22 8HQ.

Representations must be made no less than 6 clear working days before the date of the meeting, or the first date if a range of dates is given for the meeting.

For any general enquiries about the Forward Plan, please contact Local Democracy and Member Services on (020) 8489 1512.

Haringey Council Forward Plan - 15 August 2011 to 14 December 2011

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Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Cabinet Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
15-Aug-2011	Children's Centre childcare fees	The report will outline the final proposals for an increase to childcare fee rates in Haringey's Children's Centres. In February 2011, Cabinet approved in principle an increase to fee rates subject to appropriate consideration of any consultation and with due regard to the Council's duties under the Equality Act 2010. This report takes into account the outcome of the public consultation on Children's Centres and an Equalities Impact Assessment.	KEY	Cabinet Member Signing	Cabinet Member for Children with the Director Children and Young People's Service	A statutory consultation has taken place and the outcomes of this will be reported in this report.	An Equalities Impact Assessment has been undertaken
Oct-2011 (date TBC)	The new reablement service and the closure of the in-house Homecare Service.	Proposed introduction of the new reablement service following the closure of the in-house Homecare Service.	KEY	Cabinet Member Signing	Cabinet Member for Health and Adult Services with the Director of Adult and Housing Services	A programme of consultation with staff has taken place regarding the proposed service changes.	A staff Equalities Impact Assessment has been completed.
04-Oct-2011	Financial planning 2012/13 - 2014/15	To set out financial planning and strategy issues for the three year planning period to 2014-15 and to propose a process for setting the Council's budget 2013-14 and Medium Term Financial Plan 2012-15.	KEY	Cabinet	Cabinet Member for Finance and Carbon Reduction with the Director of Corporate Resources	The same consultation arrangements for the budget process will apply.	Equalities and diversity implications are embedded in the business planning process.

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04-Oct-2011	Sustainable procurement policies	To seek approval at the recommendation of Procurement Committee for proposals to improve the sustainability of bought catering and timber supplies.	KEY	Cabinet	Cabinet Member for Finance and Carbon Reduction with the Director of Corporate Resources	Affected services, expert bodies and Sustainable Haringey have been consulted in the preparation of this report and it is circulated to all interested parties.	Equalities and diversity implications are taken into account of and an Equalities Impact Assessment is appended to each policy
04-Oct-2011	Bereavement services transfer	To approve recommendations regarding the transfer of Bereavement Services following a lease tendering process.	KEY	Cabinet	Cabinet Member for Environment with the Director of Place and Sustainability	Staff consultation has taken place as a part of the reorganisation of Leisure Services (formerly Recreation Services) involving the full participation of trade unions. In addition, a series of regular staff meetings also with Unison representation is underway. These will continue through to the conclusion of this project. A detailed report seeking clarification of the project was received from Sustainable Haringey in November 2010. This was responded to. Funeral Directors have been kept up to date with project progress and information leaflets have been made available to members of the public with concerns about the future of the three bereavement Service sites.	No significant equalities and diversity implications have been identified

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Cabinet Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
04-Oct-2011	Tottenham Hale gyratory scheme - signing the second funding agreement	To seek Cabinet approval to sign the legally binding second funding agreement with Transport for London (TfL) for the Tottenham Gyratory to commit £5.142m of Council funding to the scheme (with TfL and Homes and Community Agency committing £18m). Council funding to comprise a combination of Section 106 funds, transport grant and own capital resources. These sums were approved in principle by Cabinet in June 2009 and September 2010.	KEY	Cabinet	Cabinet Member for Environment, Cabinet Member for Economic Investment, Social Inclusion and Planning and Cabinet Member for Finance and Carbon Management with the Director of Place and Sustainability.	The gyratory scheme was subject to wide ranging public consultation by TfL in 2009. This report builds on previous reports to Cabinet in 2009 and 2010.	The gyratory scheme will improve accessibility to and within Tottenham Hale. It will also help to support continued new development that will provide new homes and jobs which will provide significant local benefits.
04-Oct-2011	Annual Funding Submission for Transport Schemes	To approve a funding submission to Transport for London (TfL) for transport projects to be implemented as part of the Haringey's Local Implementation Plan (LIP) of the Mayor's Transport Strategy.	KEY	Cabinet	Cabinet Member for Environment with the Director of Place and Sustainability	A formal consultation was carried out as part of the award of Local Implementation Plan (LIP) funding	An Equalities Impact Assessment was completed as part of the awarding of LIP Funding
04-Oct-2011	Winter Service Plan 2011/12 Review	Report to identify amendments to the Winter Service Plan 2011/12.	KEY	Cabinet	Cabinet Member for Environment with the Director of Place and Sustainability	Services are consulted in the preparation of the plan. All six contiguous London Boroughs are consulted along with Transport for London. All recorded gritting requests, complaints and service suggestions from last winter are reviewed to determine if changes to the plan are appropriate.	The Winter Service Plan 2011/12 focuses on the need to support vulnerable people who are at greater increased risk from the effects of snow and ice than other people.

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04-Oct-2011	Disposal of Council Properties	To consider disposal of Council properties that are surplus to requirements or unsuitable for retention.	KEY	Cabinet	Cabinet Member for Finance and Carbon Reduction with the Director of Place and Sustainability.	Relevant services and stakeholders have been consulted.	Capital receipts from disposals contribute to the funding of Council projects of benefit to the wider community in Haringey.
04-Oct-2011	Decent Homes programme 2012-13 (year 4)	On 26 April 2011, Cabinet agreed a revised approach to the Decent Homes investment with a focus on external elements and essential health and safety works. This approach will significantly reduce the number and rate that homes are brought up to the Decent Homes standard. The current report will seek approval for the 2012-13 Decent Homes programme.	KEY	Cabinet	Cabinet Member for Housing with the Director Adult and Housing Services	Full consultation with key stakeholders and public consultation will be undertaken.	Equalities and diversity implications will be taken into account via an Equalities Impact Assessment carried out by Homes for Haringey.
04-Oct-2011	Proposed closure of Alexandra Road Crisis Unit	To seek approval for the proposed closure of Council run crisis and respite unit for people with mental issues (Alexandra Road Crisis Unit).	KEY	Cabinet	Cabinet Member for Health and Adult Services with the Director of Adult and Housing Services	Consultation took place between 31 January and 30 April 2011. Results are being analysed. Consultation findings will be provided as part of the report.	Equalities Impact Assessments and consultation report will be completed.
04-Oct-2011	Proposed Day Centre closures	To seek approval for the proposed closure of Council-run day care centres and the merger of the Haynes and the Grange Centres.	KEY	Cabinet	Cabinet Member for Health and Adult Services with the Director of Adult and Housing Services	Consultation took place between 31 January and 30 April 2011. Results are being analysed and consultation findings will be provided as part of the report.	Equalities Impact Assessments and consultation report are being completed.

Date of meeting	Item	Short Description	Key or Non-Key Decision	Decision-making body	Cabinet Member & Lead Officer	Consultation and reporting arrangements	Implications for Equalities and Diversity
04-Oct-2011	Consultation on admission arrangements	The report will include the admission arrangements for every mainstream community school and the coordinated admissions scheme which sets out the procedures to ensure that every child receives one offer of a school place.	KEY	Cabinet	Cabinet Member for Children with the Director of Children and Young People's Service	The consultation document will be presented on the 4 October in preparation for formal consultation with schools, neighbouring authorities and parents. The consultation period must be 8 weeks between 1 November and 1 March. Following the outcome of the consultation, the Admissions Arrangements will be presented to Cabinet in March to be determined.	Equalities and diversity implications will be contained within the report.
04-Oct-2011	Annual reports 2010-11 on the handling of corporate customer feedback and members' enquiries and statutory children's and young people's and adult social care complaints	To receive the annual reports and to note performance and key achievements in the year.	KEY	Cabinet	Leader of the Council and Cabinet Members for Finance and Sustainability, Children, Health and Adult services with the Assistant Chief Executive and Directors of Children and Young People's Service and Adult and Housing Services.	Services are consulted in the preparation of this report and it is circulated to all interested parties.	Equalities and diversity implications are addressed in the reports including conclusions from available equalities monitoring data.
06-Oct-2011	Pre qualification list for specialist works	To seek approval to appoint contractors to the pre-qualified list of specialist construction related contractors. The specialist lists are for mechanical works, electrical works and landscaping works. Further categories to be appointed in the following months.	KEY	Cabinet Procurement Committee	Cabinet Member for Finance and Carbon Reduction with the Director of Corporate Resources	Consultation with internal clients across the directorates and Homes for Haringey.	The Pre Qualified List of specialist construction related contractors to be put in place will cover all Council wards. Evaluation of applicants will include a section on equalities within their pre-qualification questionnaire.

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06-Oct-2011	Munro Works Industrial estate - fire reinstatement works	To approve a contract for fire reinstatement works to individual units.	KEY	Cabinet Procurement Committee	Cabinet Member for Finance and Carbon Reduction with the Director of Place and Sustainability	Relevant services have been consulted.	Reinstatement of the units will be of general community benefit in supporting business opportunities within the borough.
08-Nov-2011	Financial and performance monitoring	Monitoring report on budget and services performance and consideration of budget virements.	KEY	Cabinet	Leader of the Council and Cabinet Member for Finance and Carbon Reduction with the Chief Executive and the Director of Corporate Resources.	Services are consulted in the preparation of this report and it is circulated to all interested parties.	Equalities and diversity implications are taken into account of in the financial and performance monitoring process.
08-Nov-2011	Core Strategy adoption	The report presents the Inspector's recommendations on the Core Strategy (following the Examination in Public) and asks that Cabinet recommend to Full Council that Haringey's Core Strategy is adopted as the spatial planning policy document for the borough.	KEY	Cabinet	Cabinet Member for Economic Investment, Social Inclusion and Planning with the Director of Place and Sustainability.	The Core Strategy has been subject to four rounds of statutory public consultation (in line with the Planning & Compulsory Purchase Act 2004 and Updated Regulations 2008). The Core Strategy has been amended to reflect these consultations and was examined by an independent Planning Inspector from 28 June – 8 July 2011. This report presents the Inspector's recommendations (which are binding of the Council) and asks that Cabinet recommend to Full Council that Haringey's Core Strategy is adopted as the spatial planning policy document for the borough.	An Equalities Impact Assessment has been carried out in parallel with the preparation of the Core Strategy and has been subject to all four stages of public consultation.

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08-Nov-2011	Adoption of Sustainable Design and Construction Supplementary Planning Document (SPD)	The SPD will guide passive solar design, decentralised energy networks, renewable energy, resilience to climate change, reduced water use, biodiversity protection and sustainable waste management. It will form part of the Local Development Framework, assist in determining planning applications, guide design and construction projects, low carbon initiatives and housing refurbishment programmes.	KEY	Cabinet	Cabinet Member for Planning and Regeneration with the Director of Urban Environment	Following a stakeholder event in 2009 at which ideas were discussed, and as part of the Council wide Greenest Borough Strategy, the draft SPD was issued for public and stakeholder consultation in accordance with PPS12 Regulations from November 2010 to January 2011, including website, newspaper advert, copies available in libraries, and offering to appear at Area Assemblies, agents forums and LDF members meeting. It is proposed that in addition, a Sustainability Champions Network will be set up to monitor progress and effectiveness following adoption.	A draft Equalities Impact Assessment screening which was carried out for the draft SPD indicates that the advice provided within the document had positive impact on all those living and working in Haringey and beyond. No further assessment is necessary at this stage.
08-Nov-2011	Supported Housing Review - Larkspur Close	To seek approval to close Larkspur Close and seek alternative options for the site.	KEY	Cabinet	Cabinet Member for Housing with the Director of Adult and Housing Services	Consultation has been undertaken with tenants, their careers and families plus ward Members. The feedback from the consultation will be contained within the report.	The tenants of Larkspur are older with support needs. A full Equalities Impact Assessment is being developed and will be included with the report.
17-Nov-2011	Body Removal Contract	To approve the awarding of a new contract for the removal of bodies (Mortuary & Coroners Court).	KEY	Cabinet Procurement Committee	Cabinet Member for Environment with the Director of Place and Sustainability	No formal consultation is planned but we will aim to enable small & medium businesses to partake in the tendering process.	No implications for Equalities or Diversity are envisaged